

EDWARD FOSTER

IT PROJECT MANAGEMENT | OPERATIONS | DEVELOPMENT | ANALYSIS

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PROFILE

Proficient IT Project and Operations Manager with over twenty years experience in diverse organizations designing, building, running, and improving IT operations. Recognized for success in managing projects ranging to \$60 million and teams of over fifteen members. Specialize in representing business requirements in systems design and implementation. Noted for analytical expertise, problem solving abilities, team building, and communications fluency. Skills honed as Navy Officer; retired as Lieutenant Commander with three Commendation Medals. Current Finance Vice President of local Project Management Institute chapter. Additional detail available at edwardfoster.com

Looking for hands-on project management opportunity using both project management and data analysis skills.

CAREER HIGHLIGHTS

- ✓ Rescued foundering Virginia \$60,000,000 Medicaid Management Information System (MMIS) system development and implementation project. Managed team of 17 in State management of project.
- ✓ Managed development and customer approval of 29 operations manuals deliverables for North Carolina MMIS development effort. 38,000 hour project completed on-time and within budget.
- ✓ Managed Navy supply system replacement at 12 domestic and overseas naval air stations. Project involved stakeholders from 25 commands. Saved \$1,000,000 per year. Awarded Naval Commendation Medal.
- ✓ Guided growth of start-up HMO from 0 to 45,000+ members in 8 months as Enrollment Director.
- ✓ Developed systems that reduced monthly report cycle time from 2 weeks to 1 day as Information Systems Manager for a New York City hospital.

PROFESSIONAL EXPERIENCE

- **Workflow Improvement Project Manager**, University of Virginia Medical Center, 2015 – 2016
- **Systems Analyst Project Manager**, Magellan Health Systems, 2014 – 15
- **Business Architecture Project Manager**, Computer Sciences Corporation (CSC), 2009 – 2013
- **Senior Systems Development Specialist**, Affiliated Computer Services (ACS), 2008 – 2009
- **Systems Engineer**, Military Health System Clinical Information Program Office, 2006 – 2008
- **Project Management Consultant**, North Carolina Office of MMIS Services, 2005 – 2006
- **Project Manager**, Navy Automatic Identification Technology (AIT) Office, 2004
- **Project Manager**, Virginia Department of Medical Assistance Services (DMAS), 2000 – 2003
- **Project Manager**, Naval Supply Systems Command, 1996 – 1999
- **Enrollment Director**, HealthFirst Health Plan, 1993 – 1996

EXPERTISE

Project Management & Tracking
Business & Systems Analysis
Workflow Design & Reengineering
Project & Delivery Methodologies
Data & Financial Analysis
Operations Management
Management
Reporting/Governance
Requirements Gathering & Analysis
Team Leadership & Management

EDUCATION

Master of Business Administration (MBA) in Finance

New York University

Bachelor of Science (BS) in Computer Science

Rensselaer Polytechnic Institute

CERTIFICATIONS

Project Management Professional (PMP Certification)

Project Management Institute (PMI)

Certified Six Sigma Black Belt (CSSBB), Certified Lean Sensei

Villanova University

ITIL Foundation Certification in IT Service Management

EXIN

UNIX/C, Data Communications

New York University

TECHNICAL SKILLS

SDLC, Agile
MS Project, Visio, Sharepoint, and Office
Machine Learning
Java, Python, Github
Data Science, R, RStudio
Eclipse, NetBeans
Mobile (Android)
Web (WordPress, HTML, CSS, and Javascript)

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PROFESSIONAL REFERENCES

The following are testimonials to my performance from my managers and other senior executives. The complete text can be located at edwardfoster.com and www.linkedin.com/in/edwardnfoster.

"I had the pleasure working directly with Ed as a member of my team. He efficiently managed a business analysis team, our integrated master schedule and a multi-month successful production of contractual deliverables for our governmental client. Ed was creative and thorough in his attack and resolution of problems. He established effective relationships with internal and external stakeholders to ensure success and timely delivery. I strongly recommend Ed to others and hope I have the opportunity to work with him again in the future." **Joel Mercer, Deputy Account Director. Joel was my manager at Computer Sciences Corporation (CSC).**

"I've known Ed Foster for over six years ... As with his work on other projects, Ed is a superior analyst, has excellent writing skills, and works well with people and teams. Ed is a self-starter, takes the initiative to get work done, and manages his team well. His people skills ensure that he gets the cooperation he needs to achieve organizational goals. I have not seen anyone that Ed has worked with that would not bring Ed back whenever they run into difficult problems that need to be worked through. I am pleased to have had the opportunity to work with him and hope that I'll get the chance again." **Bob Veranes, Solution Architect Principal Leader. I worked with Bob at CSC.**

"Mr. Foster brought a considerable array of business skills to my office. He is an excellent communicator, both orally and in writing. He worked exceedingly well with both State and contractor staff and managed to get things done while still leaving them smiling. Most of all, he brought a lot of sunshine to an often difficult project, and he will be sorely missed by everyone, including me. I fully believe he will be a tremendous asset to any future employer." **Karen Lumsden, Manager, Project Management Office. Karen was my manager at the North Carolina Office of MMIS Services.**

"It would not be an understatement to say that his efforts during a critical period during 2001 and 2002 helped rescue a contentious and failing project and turn it around into a successful system implementation... In summary, it would be impossible for me to overstate Mr. Foster's contribution to the conclusion of this five-year \$60 million dollar system development effort. He played a key role in turning this project around and making it a success. I have no doubt that he will be a tremendous asset to any organization that is fortunate enough to employ him in the future." **Alan MacDonald, Director of Information Management. Alan was my manager at DMAS.**

"His superlative management of business case analysis, coupled with his insightful coordination with key representatives to the fleet, defense activities, and Navy Supply field activities, determined optimal business process scenarios for all affected sites, resulting in \$1 million annual savings in system maintenance costs. Lieutenant Commander Foster's initiative, perseverance, and loyal devotion to duty reflected credit upon himself and are keeping tradition with the highest traditions of the United States Naval Service." **Keith W. Lippert, Rear Admiral, United States Navy, Commander of Naval Supply Systems Command and Chief of the Naval Supply Corps. This is the citation from my Naval Commendation Medal for my work at the Naval Supply Systems Command (NAVSUP).**

"The unique nature of a startup organization poses many operational and organizational challenges. With no established procedures in place, employees are required to be flexible and creative in their approach to forging corporate systems and operations. Mr. Foster was among the best in that regard. He applied his knowledge of information systems and operations to create one of the best-run departments ... He was one of the best problem solvers in the company. ... I recommend him highly to any future employer." **Anthony Shorris, Executive Vice President. Tony was my manager at HealthFirst.**

"As a member of the departmental management team, Mr. Foster has worked well with his peers, consistently offering his assistance with projects related and unrelated to the operation of his particular service. Mr. Foster has been an extremely valuable member of the Medical Center Staff. ... I firmly believe Mr. Foster will be an asset to any organization wishing to engage his services in the future." **Douglas L. York, Assistant Department Head, Department of Psychiatry. Doug was my manager at St. Vincent's Hospital.**

"I am writing this letter about an exceptional officer, LT Edward Foster. He is a bright, ambitious person who built our office automation program from its inception. ... His communications skills are exceptional as evidenced by the numerous reports and letters he has authored and the daily interactions he has with my directors and commanders. ... I am certain, if selected for the position for which you are considering him, he will perform in an outstanding manner and justify your hiring decision." **Paul C. Hurley, Brigadier General, United States Army, Commander of Military Traffic Management Command, Eastern Area (MTMC-EA). This is from a letter of recommendation that General Hurley wrote for me for my work at MTMCEA**